

**Casper Amateur Hockey
Board of Directors Meeting**

Thursday, October 10, 2013

Casper Ice Arena

Attendance: Angie Donelan, Darin Myers, Diane Burg, James Bargett, James Ewald,
Jim Wetzel, Kevin Whitman, Mike Thomas, , Stephanie Means, Ti Brooks
Guests: Austin Lee, Kevin Taheri

Call to Order: The meeting was called to order at 6:42

Approval of September minutes: Mike Thomas made a motion to accept the September minutes as written, Diane Burg seconded the motion, it passed.

I. President's Report:

- 1) Review of Gilmour Hockey Camp: CAHC received positive reviews from parent and skaters regarding the Gilmour clinic. Parents were impressed with the different skills and drills that were done, the skaters all seemed to learn something new.
- 2) Pointstreak Administrator: Tanya Kourt will not be able to be the sole Pointstreak administrator this season. She has asked that someone help her by taking it over or finding a new volunteer. Diane Burg has agreed to help Tanya right now, and they both will look for another volunteer to take it over completely.
- 3) WAHL state bids due Nov. 1st (midget, bantam, peewee): CAHC would like 2 of the 3 teams listed above to apply for the state tournament. A short discussion was held regarding what goes into bidding. It was suggested that a "to do" list be created to give to team managers so they know what the expectations and requirements are for hosting and bidding a state tournament.
- 4) Safe sport training video required: USA Hockey is requiring that all board members and heads coaches watch the Safe Sport Training video on their website. This has to be done BEFORE the first games of the season, other wise those games will not count. Each person has to sign in separately, it cannot be done as a mass viewing
- 5) USA Hockey situation: The President wanted board members to know a parent of CAHC has written a letter to USA Hockey upset over our tryouts for travel teams this year. CAHC has not gotten word from USA hockey regarding the matter and WAHL does not seem to feel there is anything to be worried about.
- 6) Photography dates for Natalie: Team pictures will be take the first full week of November. Coaches have been asked to pick their date by Oct. 20th, other wise the board will assign the date. Please send this information to Tanya Kourt and she will organize requests with the photographer.
- 7) Critter Murray giftcard (football frenzy cards sold): Critter sold 85 Football Frenzy cards for CAHC and he does not have a skater in the club. Because of his support, our club profited over \$1,000 from his efforts.

Diane Burg made a motion to buy Critter a \$50 gift card as a thank you for his efforts. Darin Myers seconded the motion, and it passed.

- II. **Treasurer's Report:** Stephanie Means reported that the CAHC will profit \$13,000 on the Football Frenzy cards, She also reported most of the over due fee's from last season have been paid, only a few are going to collection. The Finance Committee has been discussing a policy update for those families who do the payment plan for registration fees, more information will be presented at a future board meeting. There was a discussion regarding our current accounting firm. CAHC and our current firm do a trade out for services because a partner of the firm has a child playing hockey. However, that skater is no longer with the club, so we have been paying for services and the firms banner in the rink has not been paid for in several years. Stephanie would like to move our accounting services to Lenhart, Mason & Assoc. They are a large donator to the hockey extravaganza each year and she felt it would be a good idea to send them some business since they are great supports of Casper Hockey.

Jim Wetzel made a motion to move CAHC accounting business to Lenhart, Mason & Assoc. Stephanie seconded the motion, and it passed.

Our current bookkeeper has been with the club for several years, but seems not to be able to complete things without the assistance of a former board member. It has become increasingly difficult for the treasurer to get accurate reports and timely answers to bookkeeping questions. Stephanie Means, the CAHC treasure, is a certified public accountant and has offered to do take over the bookkeeping duties. Stephanie did point out that because of her contract with her current firm she couldn't accept monetary payment for providing bookkeeping services. The board did feel that Stephanie should be compensated some way.

Marvin Rone made a motion that Stephanie Means children not be billed for registration fees and other hockey expenses, up to \$1,000 per year, in exchange of her doing the clubs bookkeeping. Darin Myers seconded the motion, and it passed.

A letter will be sent to the current bookkeeper explaining the situation and the changes the board has made.

III. **Standing Committee Reports:**

- A. **Finance:** Stephanie Means reported that the football frenzy fundraiser profit would be over \$13,000 this year. It was also reported that most of the over due fee's from last season have been paid. There are a few that will go to collections. The Finance Committee is going to explore the possibility of updating the policy/by laws when it comes to the payment plan for CAHC. Often time's skaters start on the 4 equal payment plan option, but don't continue with it. They make the 1st installment, but fail to make the next ones and get behind. More information will be presented at a later date regarding this. Sandis Cook, a player from another town who played for CACH last year was injured. They were not aware of our injury policy and did not pay all fee's last year. This placed that player on the "not in good standing" list with WAHL.

Ti Brooks made a motion to wave the past fee's for Sandis and place this skater back on the "good standing" list for WAHL & Sheridan. James Bargett seconded the motion and it passed.

B. Scholarship: Darin Myers reported that 6 scholarship applications were received this year and all 6 applicants received assistance. It was suggested that a set of guidelines be created to help assist the scholarship committee members when making these decisions. Currently there are no set guidelines and it becomes a bit difficult trying to decide how much to award families.

C. Coaching: James Edwald reminded the board that all current CAHC coaches need to have their modules completed by Dec. 31, 2013, and they all have been notified of the due date. The ADM clinic in Spearfish was great and very informative as usual. They did spend a lot of time talking and promoting the new addition to USA Hockey, Safe Sport Education. It is the desire of USA Hockey that all coaches and volunteers associated with USA Hockey complete the Safe Sports module. This requirement will be phased in over the next year, This year all head coaches and coaching coordinators are required to complete it. Over the next year, assistant coaches, board members, team managers and other volunteers need to complete it. It was also reported that the bantam/peewee parents would like clarification on what the plan is for their skaters since they have been combined for a mixed team. The coaching committee will meet and report back to the board at the next meeting. CAHC had discussed at a pervious board meeting about allowing goalies to skate and practice with upper age groups to advance their skills incase they are needed to fill in. There has been some resistance form coaches to allow this, James Edwald reported that he will talk with the coaches in question and report back to the board.

D. Discipline: No Report

E. Bylaws/Policies: It was recommended that this committee explore what the statement "1st year skater" means, there is some confusion among the membership and board on what that statement means.

E. Scheduling and Special Events: There was a discussion held regarding raffling off another 4 wheeler this year as a fundraiser. Last year the club made \$2,700 from this event. However, some of the concerns were: Ticket prices to high, not enough time to sell tickets, lack of incentive for kids to sell. Some ideas put out on the table were: selling tickets 1 for \$50 3 for \$100, last year tickets were \$100 each. Players get a \$5 credit on hockey bill for every ticket sold. Tickets will be sold all season and the winner announced that the extravaganza in the spring.

Marvin made a motion for CAHC to buy a 4 wheeler, with the cost not to exceed \$6,000 to use as a raffle item this season. Mike seconded the motion and it passed.

Marvin made a motion to credit each skaters account \$5 for each ticket sold for the 4 wheeler raffle. Mike seconded the motion and it passed.

G. Member Relations: It was reported that this committee is in the process of meeting with team managers and parents from the U8, Squirrels & Pee-wee age groups to go over the handbook, and discuss positions that need filled (i.e. age reps, goalkeepers etc) A reminder was given that the logo from the convention bureau has to be used in our programs. The visitor/convention bureau help with in kind ice grant each year.

H. Communications: Ti reported that she needs a current version of the policy/by laws for the website. Ti also reported that she is thankful for the help Diane is providing with helping get the website current and up to date. Diane is going through the site page by page, helping spot items that are out of date and working with the webmaster to make the site more informative and user friendly. Ti & Diane are in need of current pictures for the site. Some are several years old.

I. Referee-in-Chief: No Report

J. Registration: Due to the lack of girls wanting to play on the girls team the idea of giving a price reduction if they play both boys and girls was discussed. Some felt that if a girl wants to play/commit to playing both they should get a discount on one set of registration fees.

Marvin made a motion that girls who play on both the boy's team and girls' team will receive 1/2 price registration fees for one of the teams. This is for the current season only, and is because of the need to keep girls playing on the CAHC girls team.

K. Advertising: It appears there are still 8 sponsors who owe fees for last year. Some of these sponsor's are upset because CAHC billing invoices are incomplete and lack the basic contact information for the club. That is why some have not paid. Diane is working on getting these type of over sights taken care of and to redo our invoices. Diane also has a list of sponsors and is in the process of taking pictures at the rink of all banners and dasher boards, her goal is to get make sure all sponsors are listed correctly and have paid.

L. Goalkeepers: It was reported that wreaths have been ordered and they will be delivered Monday Nov. 18th. 2,000 wreaths were ordered this year from the same supplier. The cost per wreath did go up, they are now \$14.50 each. Goalkeepers decided to keep the price the same (\$20) they feared if they raised the price, people would no longer buy them. Skaters will once again receive either \$3 credit per wreath, or \$4 if they sell over 75 wreaths. Wreath pick up dates will be Nov. 20th, 25th & 2th from 5:30-7pm in the same location as last year. Next Goalkeepers meeting is Oct. 24th @ 6pm in the skybox. Elections for officers will be held at this meeting. Also, new jerseys' have not been ordered yet.

IV. Unfinished Business: James Bargett is looking into providing dry land training session are the Rec Center for Bantams and Midget players. The goal is to help kids get in shape for the season. The Rec Center has a daily rate of \$3.50 for the

use of the equipment, or a punch card that allows 10 visits for \$30. He would like to set up day/times that are different than regular practice. This is in the planning stages and more info will be at the next board meeting.

V. New Business:

- a. U16 Team: A Midget B parent approached James Bargett about organizing a U16 team. The basic idea of this team would to provide these skaters extra ice time. This team would be a combo of the A & B team and possibly a couple 2nd year Bantam players for a few tournaments during the season. There is a Friday morning practice time available. There were several different pros & cons discussed briefly before this topic was turned over to the Coaching Committee. Coach Bargett was asked to speak with this parent before the Coaching Committee meeting and get a clear picture of what they envision this team to look like. There seems to be a mixed level of support for this idea, some board members felt it would be a great idea, but the Midget A coach and other board members felt it would take away from the current teams. All of the pros & cons brought up at the board meeting will be explored during the meeting on Oct. 22nd.
- b. Diane is looking into setting up online registration for CAHC, she will provide more information as it becomes available. CAHC may have to change webmasters, but not sure yet.

VI. Next meeting is Nov. 7th @ 6:30pm in the skybox. Meeting was adjourned at 9pm.