

**Casper Amateur Hockey Club
Board of Directors meeting
Thursday, October 2, 2014**

Call to Order: 6:38pm

Attendance: James Bardgett, Diane Berg, Heather Cook, Angie Donelan, Steve Freel, Stephanie Means, Kevin Taheri, Mike Thomas, Jim Wetzal, Jenni Wilson, Jolene Whitley, Debi Collins, Roger Burns, James Ewald, Dave Solko.
Absent: Darin Myers

Guests: Samantha Hans. Christine Robinson, Carrie Pexton, and Derek Beeson.

Approval of September minutes: The September minutes were distributed prior to the meeting. There were no objections to the minutes, and they were approved by unanimous consent.

Reports of Officers

- President's Report
 - U8 C/D parent request to discuss Friday Travel practice time - After much discussion, the U8 group will meet to consider options: Tues 4-5pm time slot, dry land option, or keep Friday 6:30am time slot. Once a decision has been made, the group will notify the President who will confirm the preferred time slot with the CIA Manager.
 - Board member resignation- Ti Brooks submitted her resignation on September 9, 2014 after much personal deliberation. She felt that work, family, and other commitments had limited her ability to participate, and so she decided to resign from her position.
 - Director appointment-Steve Freel has accepted the open Director position and will serve on the following committees: Bylaws and Policies, Communication, and Community Outreach.
 - Casper Events Center update
 - Meeting with Bud Dovala September 25.
 - Ice installation will not be installed until early December.
 - Limited possibility for use for 2014-2015 season. Next meeting planned for October/November will involve discussion regarding availability for 2015-2016 season.
 - No ice cost/hour provided at this time. Concession would be available.
 - Communicated that the donation request from the City will not be considered until ice cost and availability for CAHC use will be determined.
 - Grand opening of CEC-Discussion with Rick Kozuback (Ice installer and Grand opening organizer) regarding CAHC participation in CEC Grand opening. Originally scheduled for November 1 has now been rescheduled twice with an anticipated date of mid December.
 - Men's League-if there is an opportunity, the MEdn
 - City of Casper Ice Arena
 - Equipment room has been rekeyed (10 keys received-to be distributed to Age reps/Team Managers and Fundraising and Equipment committee members). Consider adding lockbox for extra key outside Equipment room door
 - Discussions with CIA Manager since last meeting regarding the following:
 - CAHC dashers not up in time for CIA Open House September 6 and frustrated sponsor in attendance
 - CAHC dasher ads were left strewn on the foyer floor by CIA staff in preparation for installation up by the skybox, but not moved in preparation for CAHC Open Registration Day September 13
 - Missing items (nine puck bags full of pucks) from the Office; key log for the Office door and accuracy of same; Office door rekeyed at CAHC expense. Keys to be distributed to Coaching coordinators, Coaching committee chair, Treasurer, and President.
 - Coyotes home weekend September 19-21: A COC staff member opened the CAHC Equipment room door for someone to access CAHC puck toss items for the Coyotes

games that weekend. Permission was given (President) for Coyotes to use puck toss items prior to weekend, but they declined as had made their own chuck a pucks. Discussion was had with the CIA manager requesting that COC staff not open the Equipment or Coaching coordinator office doors for anyone as keys will be distributed to the appropriate CAHC persons.

- **Motion was made by Mike Thomas to purchase a combination lockbox to put on the equipment room door, for approximately \$30. Jenni Wilson seconded the motion, and it passed.**
- CSS items left in Office –email was sent to CIA Manager requesting items to be removed.
- Discussion regarding U8 A/B's and Coyotes home games intermissions with CIA Manager as Coyotes rep.- Initial discussion involved Sunday afternoon Coyote games as those that the U8 A/B players would participate in during intermissions considering the loss of the U8 A/B practice on those respective days (10/26/14, 11/9/14, 11/30/14, 1/18/15, 2/1/15). At this time, the Coyotes have offered for the U8 A/B's to participate in two of those Sunday game days. The events will be coordinated in conjunction with the U8 A/B Coaching staff and the respective Coaching coordinator.
- Meeting called by CIA Manager with Coyote Head coach on September 22 following Coyote home weekend games Sept 19-21. Coyote Head coach expressed frustration with CAHC over the following:
 - Events regarding puck toss items over home opener weekend. It was explained that frustration expressed was regarding CIA staff opening the CAHC Equipment room door to access CAHC items.
 - Lack of reciprocating the relationship/support by lack of attendance at Coyote events (BBQ, home opener weekend, offer of Coyote coaching assistance, lack of organization towards U8 A/B intermission event opportunities, email communication initiated by Coyotes to CAHC involved individuals without response). It was explained that: our players are multi-sport athletes who are still competing in baseball, football, and soccer and are fulfilling commitments with those sports/activities; CAHC membership will not be the Coyotes main audience as the majority of Coyote home weekends CAHC teams will be playing out-of-town, especially on long weekends; at season start we have only Head coaches designated and we are just starting to organize coaching assistance as CAHC season does not start until Oct. 6; at the previous meeting with Coyote Team Manager was discussed that we had committed to the U8 A/B intermission events on selected home Sunday games; and the Club cannot be held accountable for the lack of response with communication to specific individuals involved with CAHC without including the CAHC President or other board members in the initial communication.
- Casper Coyotes
 - Meeting with Coyote Team Manager on September 10-President and Secretary met and discussed the following:
 - Coyotes discussed \$1/ticket donation to CAHC for every ticket sold on home weekends. Details regarding this will be forthcoming.
 - CAHC confirmed interest in facilitating U8 A/B scrimmage play (8 minutes) during intermissions on set Sunday Coyote games and free admission to game for player and one accompanying parent; CAHC to provide admission voucher to player and parent to hand in at Coyote admission table on game day (Secretary to draft/print). CAHC to communicate number of players/parents attending in advance.
 - CAHC requested consideration of Coyote player involvement with Try Hockey for Free days October 11 and November 8, but unfortunately they will not be able to participate for those events.
 - The Coyote Team Manager requested our consideration of a joint calendar raffle. It was explained that CAHC just finished selling tickets for a football pool and already moved to proceed with another raffle later in the season, but that the joint raffle

idea would be taken to the board for consideration. Calendar raffle tickets are sold for \$20 each. Each day of the calendar raffle has a different prize amount. CAHC would have to commit to selling a set number of tickets.

- The Coyote Team Manager communicated that Coyote Development Director will not be in Casper until November.
- WAHA/WAHL
 - WAHA-CAHC President confirmed that Team Wyoming U18 team is not declaring a Tier 2 team and they are not attending Nationals. U18 Tier 2 declaration has to be submitted prior to October 15. Midget Head Coach held a parent meeting and there is enough interest to proceed. CAHC President submitted our Midget Tier 2 team declaration on September 30.
 - WAHL team declaration change-Jackson declared a Midget A team which allows for an A competitive level, so our declaration was changed to an A team and a B team at the Midget division.
 - WAHL State bid submissions are due November 1. CAHC will plan on submitting State bids for the Squirt and Girls divisions, subject to ice availability.
- Oct 11 Girls Hockey Weekend/Nov 8 USAH 2 for 2 challenge (U8 division) update
 - Posters with registration information up on bulletin board, on website, on CAHC and Girls Facebook page, and distributed by team players. Girls Day ice cream social to be held in room at Rec. Centre as Skybox booked. Coyotes are not able to participate with those events.
 - USAH platform for advertising/online registration is not functional. No promotion provided for Girls day.
 - **Motion was made by Kevin Taheri to put an ad in Casper Star Tribune to advertise Girl's Try Hockey for Free Day not to exceed \$100.00. Mike Thomas seconded the motion, and it passed.**
- Girls division dry land practice proposal-Girls Head Coach is requesting board approval for dry land practice at the Casper Recreation Center starting November 2 from 5-6pm (preceding on-ice practice time 6:15-7:15pm) to be held weekly following the CAHC regular practice schedule. He will request 50% attendance of registered players in the Girls division to continue the dry land practice during the season with him in attendance at all sessions to be compliant with USA Hockey guidelines. The cost is \$20 per session for the room rental. He requests the cost be equally split between all registered players within the Girls division. He is requesting approval of the above programming and direct billing to all registered players in the Girls divisions through CAHC.
 - **A motion was made by Heather Cook to approve the previously mentioned Girls division dry land practice proposal and to have the costs split equally between all registered players (within the Girls division) and directly billed through CAHC. Jenni Wilson seconded the motion, and it passed.**
- Avalanche fundraising opportunity- President received a call from an Avalanche representative asking if CAHC would like to participate in their program distribution as a fundraiser. They require 15 volunteers to hand out game programs one-hour pre-game up until 10 minutes into first game period. Programs are sold for \$2 each and volunteers keep 100% proceeds. Discounted group tickets are offered to the volunteer group. December 27 was provided for consideration of this opportunity. Consensus of the board was to proceed with the December 27 date and determine a process to determine interest for the available volunteer spots.

- Treasurer's Report

- The financial reports were reviewed and will be filed for audit.

Reports of Standing Committees

- Coaches (presented by Jim Wetzel)

- Coaching assignments-U8 A/B Head Coach-Doug Slotsve
- Student/coaching clinics – Coaching clinic Level 2/3 to be held on Oct 11. Online registration is required. Clinic flyer distributed to membership and posted on the website. Dave Solko confirmed that Wade Olson is willing to facilitate the Student coaching clinic and that a date will be set sometime in October/November.
- Coordinator's wish list – Coordinators to continue to draft wish list.

- Coaching coordinators confirmed that Coyote (AAU affiliated) on-ice assistance requires players under 18 years of age by December 31 need to register as USA Hockey players and take the student-coaching clinic. Players and coaches over 18 years of age need to complete all USA Hockey coaching requirements to participate.
- Discipline (presented by Debi Collins)
 - Midget player received a MIP and was sent a letter indicating he will be suspended for the first four games of the season, but is expected to attend practices.
 - President received email complaints regarding PW team behaviors in locker room during tryouts. President discussed behavior concerns with Pee Wee Head coach.
- Member Relations (presented by Angie Donelan)
 - Handbook to be revised-TBA
 - Parent meeting planning-to be held the first two weeks of October. Jerseys to be handed out after the meeting.
 - Volunteers-recruiting for Age representatives, Team managers, and other volunteer positions.
 - Photographer confirmed for first week of November
- Ice Scheduling and Special Events (presented by Jolene Whitley)
 - Open registration & swap-New registrations received during open registration. Next year, will need to encourage online registration prior to attending to rent equipment. Rental equipment program remains popular. Swap turn out less than previous years for sale items and attendance. May need to consider continued hosting of the swap.
 - Gilmour camp-successful event with approximately 120 CAHC registered skaters participating. Received interest expressed from non-CAHC registered players to participate, so may want to consider pay option for non-CAHC registered players in the future.
 - WAHL scheduling meeting-Diane, Jolene, Stephanie, and Kevin T attended the meeting on September 20 in Douglas. WAHL schedule will be forthcoming.
 - CAHC 2014-2015 tournament application and the Eddie McPherson tournament application have been posted on the website and distributed through WAHL Google.
 - Bill Ryan Memorial tournament has been cancelled due to lack of ice availability.
- Scholarship (presented by President as chair absent)
 - The deadlines for the Playmaker scholarship and Bill Ryan Memorial scholarship will be moved up to March 1.
 - Dustin Latimer scholarship has a budget for this season of \$1500.00. The committee decided that late fees charged for missing the registration deadline are not eligible for scholarship monies. To date, three scholarships have been awarded totaling \$550.00.
 - Policy committee to draft policy regarding scholarships based on availability/budget and late fees will not be eligible.
- Finance (presented by Stephanie Means)
 - Convention Bureau update-CAHC President confirmed the following:
 - A hard copy of each tournament program must be submitted with the grant application, but electronic copies can be distributed to participating teams in advance and no hard copies are required at the tournament per the grant requirements.
 - The Convention Bureau logo must be displayed at the CIA for all our tournaments, but does not need to be a dasher ad and could be replaced with a banner.
 - Payment deadline of October 1 and outstanding balances will need to be collected.
 - Bill Ryan Memorial Tournament organizers have been contacted regarding status of scholarship for this season and they have confirmed they will still provide the scholarship for the 2014-2015 season.
- Communications
 - Try Hockey for Free advertising- Star Tribune and trib.com ads if grant money available; Town Crier news items to be submitted.
 - Website stats report (new website start mid June to October 1); 7,608 hits, average daily visits 72.
- Bylaw/Policy-no report
- Community Outreach (presented by James Bardgett)

- We had 18 volunteers from CAHC that participated in the Platte River Revival. Due to the number of events going on around Casper we did not have a great turnout; however, it was good to see we did make presence.
- What was nice about the event was that there were so many different activities and areas that you could participate. There was much debris and litter cleaned up at the parks and in the river. As we live in the true Windy City it is hard to keep trash from blowing that is why it is ever important for us to get out there and help improve the look of our community.
- During registration at Mike Lansing field there is a lot of stand around time as well as meet and greet. They also hosted a post cleanup BBQ. Both times are excellent opportunities to put our face out to the community. As this event takes place at the beginning of hockey every year, we definitely have opportunity to lure in some interest and potential new skaters.
- Fundraising & Equipment
 - Football Frenzy update- 1069 tickets entered to date with a profit showing of \$10880. Highest ticket seller was a Pee Wee player.
 - Equipment order-Travel jerseys received (Bush-Wells reordering several jerseys as errors). Equipment purchased from Pro Shop when needed for rental program.
 - Equipment inventory/House jersey inventory completed.
 - Profit margin for souvenir sales yet to be determined as well as item sale prices. Plan to replace items as needed for retail purposes.
 - Av's raffle-no report - more information regarding possible calendar raffle fundraiser with the Coyotes will be acquired and considered.
 - Equipment room- lighting has been replaced.
 - Unused apparel from equipment room donated to Mercer House and \$1500.00 tax receipt received.
 - Information received from Kevin Dauper of Boathouse Sports regarding apparel. Mike Thomas to follow up and determine possible apparel options.
 - Jolene Whitley will follow up with the company that makes custom hockey sticks and if they will come to our tournaments. She will also touch base with rink manager, as he had talked about the company coming to the rink.

Reports of Appointed Roles

- Referee-in-Chief-no report
 - Request for referee schedule for each House game/WAHL weekend/tournament weekend to be distributed by the referee schedulers to the respective Age representative/Team manager/Tournament director in advance.
- Registrar- no report

Unfinished Business

New Business

- Derek Beeson presented a fundraising opportunity with offering zamboni rides during the intermissions of CAHC games. CAHC would have to purchase a chair that would be mounted on the Zamboni by CIA staff.
 - **Motion was made by Heather Cook to spend up to \$400 on an extra seat for the zamboni for future fundraising activities. Jolene Whitley seconded the motion, and it passed.** President to discuss purchase of Zamboni chair with CIA Manager.
- Next meeting: November 6 at 6:30pm in the CIA skybox.

Adjournment: Meeting was adjourned at 9:37pm