

**Casper Amateur Hockey Club  
Board of Directors meeting  
Thursday, November 6, 2014**

Call to Order: 6:30pm

Attendance: James Bardgett, Diane Berg, Heather Cook, Stephanie Means, Kevin Taheri, Jim Wetzell, Jenni Wilson, Jolene Whitley, Debi Collins, Roger Burns, Dave Solko.

Absent: Angie Donelan, Steve Freel, Mike Thomas, James Ewald

Guests: none

**Approval of October minutes: The October minutes were distributed prior to the meeting. There were no objections to the minutes, and they were approved by unanimous consent.**

Reports of Officers

- President's Report
  - Online registration non-compliance consequences- one Midget player has not completed his CAHC online registration. If not done by November 7, it will be communicated to the player he is ineligible to participate.
  - Casper Events Center/CIA update
    - Meeting with City, Coyotes, Men's League, & Storm October 29.
      - Ice installation week of December 9th.
      - Limited possibility for use for 2014-2015 season. Next meeting planned for January will involve user groups providing their desired use dates.
      - \$185 ice cost/hour. Minimum hour use still to be determined.
    - Grand opening of CEC on December 13-Meeting with City and user groups November 5 with the following requests received:
      - Participation during Ice Dedication ceremony (10-11am) with 6-8 players (Pee Wee/Bantam) to pull Wold family (4) in sleigh
      - CAHC to have three (3) ice time slots: 11:00-11:30 am, 1-2pm, 2:15-3:15pm (rink side access to score clock, wireless microphone, sound system; two designated locker rooms with back entrance entry). Permission to fundraise with puck toss. Schedule will need to be determined regarding groups/players participating. Consensus was to have U8's participate in first time slot; Squirt-Bantam divisions participate in a Skills Challenge session in second time slot, and Midget Varsity game in third time slot vs. Rocky Mountain Moose (Men's league players). Coaches will be contacted regarding availability and interest.
      - Promotional booth/table with CAHC information can be set up in concourse area.
      - City has requested a donation towards the event (\$1320 hotdogs, \$500 beverages (hot chocolate, coffee), or combined donation). Board consensus was that CAHC does not budget for these types of requests, and our fundraising revenue is lower than projected to date. President to communicate decision to Doug Follick.
  - Casper Coyotes
    - Coyotes \$1/ticket donation update-no funds received to date.
    - Intermission events held home weekend October 24-26. Overall the events were well received, and there is interest to participate in other events. Potential future dates: 11/28-30, 1-16-17, 1/30-2/1, 2/13-14.
    - CAHC requested consideration of Coyote player involvement with Try Hockey for Free days. On the October 11 day, five (5) players assisted with on-ice activities, and assistance has been requested for our upcoming event on November 8.
    - Marty Roszel is working on getting some select Coyote players to assist on-ice as Student coaches. The players (under 18 years) would need to register as USA Hockey members and attend a Student coaching clinic.
      - **Motion: Heather Cook moved that CAHC would pay the USA Hockey player membership fee for those Coyote players (under 18 years) that have been recommended to be considered as a Student coach. James Bardgett seconded the motion, and it passed.**
  - WAHA/WAHL
    - WAHL State bid submissions were due November 1. CAHC submitted State bids for the Squirt and Girls divisions. President will communicate all CAHC teams commitment to State finals.
  - Oct 11 Girls Hockey Weekend/Nov 8 USAH 2 for 2 challenge (U8 division) update

- Oct 11 Girls day-five (5) participants with two (2) players registering with CAHC following the event with the Girls division.
  - Nov 8 U8 day: registrations still being received.
- Treasurer's Report
  - The financial reports were reviewed and will be filed for audit.
  - WAHL/Travel assessments will be billed to accounts soon.
  - Community Promotions grant-received all the ice allowance requested and a slight increase in referee assistance.

#### Reports of Standing Committees

- Coaches (presented by Jim Wetzel)
  - Season going smoothly to date. Bantam B coach assistance still being investigated.
  - Student/coaching clinics – Coaching clinic held for Level 2/3 on Oct 11. Wade Olson will facilitate the Student coaching clinic and that a date will be set sometime in November.
  - Coordinator's wish list – Coordinators to continue to draft wish list. One request received to date is another set of goals for the U8 A/B group (U8 Coaching Coordinator to order).
  - Jerseys and uniformity-complaints received about the amount of non-CAHC worn jerseys during practices, as coaches are not using CAHC house jerseys.
- Discipline (presented by Debi Collins)
  - Midget player who received a MIP has served his four (4) game CAHC suspension.
  - Midget player who received a major plus game misconduct has served his one (1) game USAH suspension.
  - The committee chairperson has received two letters regarding incidents reported at the Bantam and Midget levels. The committee will meet next week to review.
- Member Relations
  - Handbook to be revised-TBA
  - Volunteers-set; Age representative for Pee Wee still needed
  - Team photos taken November 4 & 5 (Photos by Rick): lots of compliments were received from Rick regarding organization and friendly assistance.
- Ice Scheduling and Special Events (presented by Jolene Whitley)
  - WAHL schedule posted and league play underway. Girls have four (4) games to be rescheduled.
  - Tournaments-Pee Wee tournament cancelled this week due to lack of interest. CIA Manager indicated CAHC will be charged for the ice as 21-day cancellation is required for tournaments. An email has been sent out to coaches regarding available ice for extra practices for that weekend.
  - Christmas camp-Midgets are interested in the opportunity to host another player camp as a team fundraiser.
  - Extravaganza-set for April 18 at the Ramkota.
  - Senior Night-tentative date set for February 7 (Midget B vs. Douglas game).
- Scholarship (presented Darin Myers)
  - Scholarships: seven (7) awarded to date totaling \$350.
- Finance (presented by Stephanie Means)
  - Sponsorship-one new inquiry regarding dasher sponsorship.
  - Investment planning –Finance committee met with Scott Brownell (Merrill Lynch). Board needs to discuss short-term and long-term financial and investment goals. Discussed investing money into three “buckets”: rainy day fund, CD ladder, and long term goals (i.e. paid coaching staff).
    - **Motion: Stephanie Means moved that the board accept Scott Brownell to act as CAHC's Financial advisor. Jolene Whitley seconded the motion, and it passed.**
    - Scott will be asked to come and present at the next board meeting.
  - Insurance policy for contents. Currently, there is not policy for contents. President to receive quotes for consideration.
- Communications
  - Casper Star Tribune grant received for 50 inches of promotional space (print and online advertising, \$1223.50 value). 4" used for U8 Try Hockey for Free day. Remaining to be used for the Extravaganza.
  - WAHL and tournament events to be advertised in the Town Crier (no charge, based on availability).
  - Pointstreak Locker room-communication tool to be used by Age reps/Team Managers. Those using the tool are finding it very helpful.
- Bylaw/Policy (presented by Kevin Taheri)
  - Alternates-policy needs to be set on whether alternates will be allowed for future seasons (accounting challenges). Consensus was that the committee is to draft a policy regarding alternates.
  - Cross-roster fee-committee to discuss/review policy wording regarding fee amount for cross-rostered players

- Scholarships-policy written to indicate scholarships will be based on funds available/budget and that late fees are not eligible.
- Community Outreach-no report
- Fundraising & Equipment
  - Equipment order-All jerseys received. Extra House jerseys (U8 and Girls) numbered/logo added. Goalie equipment and extra equipment ordered. Replacement equipment bags ordered.
  - Profit margin for souvenir sales set at 25%. Plan to replace items as needed for retail purposes.
  - Wreaths-pre-sales and regular sales with pick-up dates communicated November 17 (pre-sold) and November 18 (regular sales). Wreaths to be sold for \$25 each, with a \$5 player credit per wreath sold. Pre-sales have to have monies handed in before November 11 to have the wreaths reserved. Need to recruit volunteers.
  - Boathouse Sports apparel. Clothing options and prices were distributed prior to the meeting. Fundraising and Equipment committee recommends as 10% markup to encourage members to purchase new Oilers clothing. Request received from member to consider providing Coaches with complimentary clothing (warm-ups). Committee consensus is that is not within this year's budget allowance, but could be considered at year-end.
    - **Motion: Jolene Whitley moved to proceed with the Boathouse Sports online apparel store with the suggested changes to the apparel during board discussion, and the lowest product markup offered. (10%). Darin Myers seconded the motion, and it passed.**
  - Coyote raffle-tickets sell for \$20 each. Payout is \$2000 with approximate ticket printing cost \$800, total overhead \$2800. If interested, CAHC needs to determine the number of tickets CAHC will commit to selling.
    - **Jolene Whitley moved for CAHC to participate in the Coyote calendar raffle fundraiser and commit to selling 250 tickets, with a \$5 credit allocated to a player's account for every ticket sold by that player. Heather Cook seconded the motion, and it passed.**
    - Diane to contact Wendy regarding CAHC intent with raffle.
  - Avalanche fundraising opportunity December 27, 2014 Av's game vs. Blackhawks
    - To date, we have eight (8) families who have committed to attending the game and volunteering to participate with program sales.
  - Custom hockey sticks: Jolene Whitley will follow up with the company that makes custom hockey sticks and if they will come to our tournaments.
  - Committee to review house jersey inventory and present options at next meeting.

#### Reports of Appointed Roles

- Referee-in-Chief-no report
- Registrar- no report
- Pointstreak rep-Majority of rosters have been entered into Pointstreak. Email reminder sent to Team Managers to ensure score sheets are fully completed.

#### Unfinished Business

- Zamboni chair-President approached CIA Manager about Zamboni chair and CIA Manager indicated that City insurance would not cover item/events, so CAHC would need to provide liability insurance coverage.

#### New Business

- Next meeting: December 4 at 6:30pm in the CIA skybox.

Adjournment: Meeting was adjourned at 9:15pm.