

**Casper Amateur Hockey Club  
Board of Directors Meeting**

**Thursday, July 10, 2014**

**Uranerz Energy Corporation**

Attendance: Diane Berg, Angie Donelan, Stephanie Means, Darin Myers, Marvin Rone, Kevin Taheri, Mike Thomas, Jim Wetzel, Kevin Whitman, Debi Collins, James Ewald, Dave Solko.

Absent: James Bardgett, Ti Brooks, Heather Cook, Jolene Whitley, Roger Burns

Guest(s): BLu McGrath

Call to Order: Angie Donelan called the meeting to order at 6:37pm. Quorum was attained and present throughout the meeting.

Approval of June minutes: No minutes for the June meeting were presented. ***Approval of the June minutes is to be added to the August meeting agenda.***

I) President's Report (presented by Angie Donelan, Vice President):

- 1) BLu McGrath (guest)-BLu requested to be able to address the board regarding the following issues:
  - a) CAHC dasher board has mold under the plastic covering. BLu requested that this issue be resolved.
  - b) Snacks for the U8 division. Casper Ice Arena policy is that no outside food or drink is allowed unless prior permission is granted specifically for tournament welcome bags, etc. BLu indicated that if CAHC would like to hand out snacks post U8 game/practice as is common with other youth activities (i.e. soccer) that would be acceptable. However, he would ask that the snacks be handed out from the concession and that they not be handed out in the dressing room.
  - c) City Youth league proposal to promote youth hockey. BLu proposed to develop a house youth league for those players not wishing to travel and to assist in utilizing the ice at the Events Center. There was discussion regarding concerns such as cost of such a program, scheduling, the effect of the potential loss of players for CAHC, etc. He also asked about the potential for NCSO involvement. It was reported that CAHC had previously brought forth the issue of youth hockey to NCSO without success. Until the cost of the ice/hour at the Events Center is known, the feasibility of such a proposal cannot be determined.
- 2) WAHL meeting report-Diane Berg and Dave Solko attended the WAHL meeting in Riverton on June 21. Diane had emailed to the board a summary of the meeting previously with the following items of importance:
  - a) Squirt viability in WAHL-there was a short discussion regarding keeping the Squirt division in WAHL as USA Hockey is proposing this as a more developmental division with less competition. Consensus of the group was that Squirts should remain playing in WAHL. However, there were some comments made about the focus on stats at this age level. A suggestion was made that the individual player stats not be displayed on Pointstreak to reduce some of this focus. The Squirt Age Director will determine what will happen with the individual stats at this division.
  - b) Rules changes:
    - (i) Shoot out rule change was passed with a shoot out now occurring at the Bantam, Girls, and Midget level during regular season play, eliminating the possibility of a tie.
    - (ii) Score difference rule change was passed after discussion that the interpretation of the rule has posed some problems in the past and the wording needed to be clarified.
  - c) Appeal board motion was defeated after discussion that the rules are indeed defined in the WAHL rules under the Officer section. However, a new motion was put forth to clearly define the Appeal board: The WAHL Appeal board will consist of: WAHL Vice Commissioner, WAHA Referee-in-Chief and an Age Director selected by the Commissioner (not from the age division involved in the appeal). During discussion, it was decided that the Commissioner should not be involved in these issues and neither should the Age Director involved in the appeal as he/she is the one who has set the discipline that is now being appealed. Also, the votes from the Clubs in most cases would likely cancel each other out. Instead the WAHA Referee-in-Chief would be a more suitable option for objectivity. There will be sections of the current WAHL rules that will be revised to reflect the newly defined Appeal board.
  - d) Miles City had sent a representative involved with their Girls hockey division, as they are interested in joining WAHL. Discussion followed with a motion that passed unanimously allowing Miles City Hockey to participate in WAHL.
  - e) New Squirt Age Director nominated and elected: Chad Forsman, Cody.

The WAHA meeting was cancelled and rescheduled for sometime in August via teleconference. Dave Solko indicated that the rule change CAHC submitted is irrelevant, as he has found out that CAHC can declare a tier 2 team but must do so prior to the September 15 deadline.

**Motion: Darin Myers moved to reimburse the meal and mileage expenses for Diane and Dave to attend the WAHL meeting in Riverton. Kevin Taheri seconded the motion, and it passed unanimously.**

- 3) CAHC Photographer-A photographer needs to be recruited to take the team/individual photos in the fall. Anyone with a contact to let Angie know.
  - 4) John Patterson-Mr. Patterson was invited to attend the meeting to provide an update on the status of the second sheet of ice at the Events Center. Unfortunately, he was not in attendance. However, an email was received by Charlie Shopp dated June 13, 2014 from Mr. Patterson indicating that the ice surface would be completed by Oct 3, 2014. In the email, Mr. Patterson requested a contact name for CAHC in anticipation of requesting funding from CAHC towards a Zamboni. It was reported that at the last City Council meeting, City Council voted to fund the dasher boards and Zamboni. The consensus was to wait for further communication regarding this issue.
  - 5) Girls division conflict-A parent contacted a board member prior to the meeting and asked about girls who choose to play on the Girls team and another divisional team and which team should take priority. Currently, there is no policy addressing this issued. The consensus at this time is that the Coaching coordinator and coaches will continue to encourage the girls to participate with the Girls team, but it will be left up to the player to make the decision on which team to play with if there is a conflict.
  - 6) Nominations and elections of new officers
    - a) President-Stephanie Means nominated Diane Berg (accepted). Angie Donelan seconded the nomination, and the nomination passed unanimously.
    - b) Vice President-Angie Donelan nominated Jolene Whitley (agreed to accept prior to the meeting if nominated). Diane Berg seconded the nomination, and the nomination passed unanimously.
    - c) Treasurer-Diane Berg nominated Stephanie Means (accepted). Angie Donelan seconded the nomination, and the nomination passed unanimously.
    - d) Secretary-Kevin Taheri nominated Angie Donelan (accepted). Marvin Rone seconded the nomination, and the nomination passed unanimously.
  - 7) Nominations and volunteers for new committee members
    - a) Finance-Stephanie Means (Chair), Mike Thomas, Diane Berg.
    - b) Scholarship-Darin Myers (Chair), Stephanie Means, Angie Donelan, Diane Berg.
    - c) Coaching-Jim Wetzel (Chair), Ti Brooks, Jolene Whitley, Kevin Whitman, Darin Myers, Kevin Taheri, Dave Solko, James Ewald, Diane Berg.
    - d) Discipline-Debi Collins (Chair), Jim Wetzel, Marvin Rone, Mike Thomas, Darin Myers, Jolene Whitley, Dave Solko, James Ewald, Diane Berg
    - e) Bylaws/Policies-Kevin Taheri (Chair), Jim Wetzel, Kevin Whitman, Mike Thomas, Diane Berg.
    - f) Ice Scheduling & Special Events- Jolene Whitley (Chair), Angie Donelan, Kevin Whitman, Debi Collins, Kevin Taheri, James Bardgett, Diane Berg.
    - g) Member Relations-Angie Donelan (Chair), Jolene Whitley, Ti Brooks, Stephanie Means, Mike Thomas.
    - h) Communications- Angie Donelan (Chair), Jolene Whitley, Ti Brooks, Stephanie Means, Mike Thomas.
    - i) Community Outreach-James Bardgett (Chair), Diane Berg.
    - j) Fundraising & Equipment- Diane Berg. Age Reps and Team Managers are also a part of this committee.
    - k) ***Members who expressed interest in participating on a committee (s) will be contacted by Angie, Stephanie, or Diane to confirm commitment.***
- II) Treasurer's Report-Stephanie Means presented two documents: Registered skaters as of 7/10/14 and the financial statements (balance sheets June 2013 & 2014; Statements of Income ending June 30, 2014).
- 1) Registered skaters sheet-U8 26; Squirt 20; Pee Wee 20; Girls 9; Bantam 16; Midget 14.
  - 2) Balance sheet notes-Check from Buffalo Wild Wings for Midget trip fundraising finally received. Invoices were printed and to be sent out for those specific Midget players involved. Accrued expenses item is scholarship monies. Deferred revenue item is monies already received for next season's registration fees.
  - 3) State of Income sheet notes-Note that \$14000.00 of income is sponsorship monies for next season from dashers and banners since the invoicing for those items has been moved up to May instead of September.
  - 4) In-kind ice request and Convention bureau funds requests/reports- ***Stephanie will submit both the requests for next season as well as last year's reports for both.***
  - 5) Scholarship monies to be forwarded to the recipient's secondary educational institution. ***Darin to request the information from the recipient and forward to Stephanie so the scholarship monies can be sent as soon as possible.***
  - 6) Signature cards need to be changed at Hilltop National Bank to reflect new Executive.
- Motion: Mike Thomas moved to change the signature cards at Hilltop National Bank for the CAHC's Operating savings, Regular savings, and Scholarship savings accounts to reflect the 2014-2015 CAHC Board of Directors Executive: Diane Berg, President; Jolene Whitley, Vice President; Stephanie Means, Treasurer; and Angie Donelan,**

**Secretary. Kevin Taheri seconded the motion, and it is passed unanimously. Stephanie will facilitate the change to the signature cards.**

- 7) Monies in current Goalkeeper's account at Bank of the West-It was decided at the AGM that Goalkeepers would become the Fundraising & Equipment committee and that the current Goalkeepers financial account would be merged with CAHC financial account to save money on service fees, etc., as well as make it easier in regards to dealing with one financial institution. There was a short discussion regarding the need to start this process to aid the Finance committee in preparing a financial plan.

**Motion: Kevin Taheri moved to move the monies in the current Goalkeepers account at Bank of the West to Hilltop National Bank. Marvin Rone seconded the motion, and it passed unanimously. Stephanie will facilitate the transfer of funds from Bank of the West to Hilltop National Bank.**

### III) Standing Committee Reports

#### 1) Finance

- a) Referee reimbursement/mentorship-At a previous meeting, a discussion was had about the need for an initiative regarding our referee program. Options presented as a recruitment/retention incentive were:

- (i) the reimbursement of USA Hockey registration and clinic fees or
- (ii) a mentorship program to assist in educating and supporting less experienced referees

At this time, the Club can afford one option. The consensus was that a mentorship program is the most favorable at this time. There was discussion regarding who would provide mentorship and who would decide who the mentors would be. It was suggested that the mentors be determined by: the Referee-in-Chief and the two Coaching coordinators. It was also suggested that the Referee-in-Chief ensure that a mentor is scheduled with a less experience referee and that the fee schedule for a referee in a mentor role be set higher than the current set schedule for each division. The mentorship plan will need to be developed once a Referee-in-Chief has been appointed for the 2014-2015 schedule.

**Motion: Darin Myers moved that CAHC develop and implement a referee mentorship program, details yet to be determined, but to be set in place prior to the season start. Marvin Rone seconded the motion, and it passed unanimously.**

- b) Coaches reimbursement-A review of our policy indicates that coaches are only to be reimbursed for the clinic fees once completed. Since this policy was written, USA Hockey has implemented other annual/biannual requirements that involve fees (USA Hockey registration \$40, online modules \$10, background screening \$15). There was a discussion on whether or not a policy change should occur and if CAHC should reimburse coaches fees for all USA Hockey requirements. It was suggested that this issue be discussed at the Coaching committee. ***Coaching committee to discuss the reimbursement of fees for USA Hockey requirements and bring a recommendation for reimbursement to the August meeting.***

- c) Referee fee schedule- Referee-in-Chief will need to submit a fee schedule for the upcoming season.

- d) Sponsors-Diane reported that the majority of dasher and banner sponsors have been finalized for next season, but still awaiting response from Loaf-n-Jug and Fraternal Order of Police. New sponsors are also being approached.

#### 2) Scholarship-no report

#### 3) Coaching-James Ewald and Dave Solko reported on the following:

- a) Coaching update- number of applications received to date: U8 C/D 2; U8 A/B 2; Squirt 5; Pee Wee 4; Girls 4; Bantam 0; Midget 4. Coordinators are still recruiting and assignments will be determined at the next Coaching committee meeting.
- b) Office clean up-James has gone through the coaching items in the office, except for the filing cabinet.
- c) Coaching clinics dates-have yet to be determined, but James is in contact with instructors and waiting on a response from them regarding dates.

#### 4) Discipline-no report

- 5) Bylaws & Policies-no report. Code of Conduct to be reviewed regarding tobacco usage and discipline following non-compliance.

#### 6) Ice scheduling & Special Events

- a) Tournament dates/WAHL dates-***Debi to provide dates for August meeting.***
- b) Tournament fees-***not discussed.***

- c) Tryout dates-Kevin Whitman has arranged with BLu for tryout ice sessions to be scheduled September 22-26 and September 29-October 3.
  - d) Season practice ice times-*not discussed*.
  - e) Gilmore Camp-Kevin Whitman has arranged with BLu and the Gilmore instructors for the camp to be held September 26-28.
- 7) Member Relations-no report
- 8) Communications-no report.
- 9) Community Outreach-Email from James Bardgett (absent) indicates that the Clean-up day is being planned in coordination with the Parks department and the Casper Coyotes. More details to follow.
- 10) Fundraising & Equipment
- a) Football Frenzy tickets-Diane reported that tickets are being distributed by Kevin and Diane.
  - b) Equipment room clean up day-set for July 21 at 6:30pm.
  - c) Jerseys-travel jerseys needing replacement have been re-ordered.
  - d) Harrow Hockey (Denver, CO)-Email received by Angie Donelan from representative at Harrow Hockey requesting consideration for jersey/apparel distributor. Angie indicated that we receive our jerseys from a local business.
- IV) Referee-in-Chief-potential appointees for this position to be approached to have appointment at August meeting. Fee schedule will also need to be submitted for upcoming season. ***Potential appointees to be contacted regarding interest by James Ewald, Kevin Taheri, and Diane Berg as soon as possible to facilitate appointment at August meeting.***
- V) Registration
- 1) Registration numbers to date indicated in Treasurer's report.
  - 2) Advertisement for Open registration day-It was suggested that we advertise for 2 weeks with the Star Tribune and possibly a billboard if not too late. It isn't known if the ice time has been reserved yet.
- VI) Unfinished business
- 1) Trojan Trek-donations can be given to Jolene or dropped off at the Kelly Walsh Office.
  - 2) Back to school bash-***Angie to contact NCSD office to see if this event is being held again.***
- VII) New Business
- 1) Robbie Glantz power skating clinic-Jolene Whitley received an email from Robbie Glantz indicating the costs and details for his power skating clinic (50 participants divided into 2 groups with 3.25 hour sessions costs \$5000; hotel fees to be reimbursed also). Board consensus was to only proceed with the Gilmour camp.
  - 2) Team Wyoming-New Developmental director plans on expanding Team Wyoming this season with the intent of fielding two teams per division, with a possible three teams at the Bantam division.
  - 3) Next meeting-August 7 @ 6:30pm at Uranerz Energy Corporation.
  - 4) Adjourned at 9:54pm.