

**Casper Amateur Hockey Club
Board of Directors meeting
Thursday, September 4, 2014**

Call to Order: 6:31 pm

Attendance: Diane Berg, Angie Donelan, Stephanie Means, Kevin Taheri, Jim Wetzel, James Bargett, James Ewald, Jenni Wilson, Heather Cook, Jolene Whitley, Solko, Roger Burns.

Absent: Ti Brooks, Debi Collins, Darin Myers, Mike Thomas.

Approval of August minutes: The August minutes were distributed prior to the meeting. There were no objections to the minutes and so they passed by unanimous consent.

Reports of Officers

- President's Report
 - Director appointment-Jenni Wilson has accepted the open Director position.
 - Casper Events Center update
 - Meeting to be set with Bud Dovala week of September 8 to discuss donation request as well as CAHC questions regarding usage, costs, etc.
 - Oct 11 Girls Hockey Weekend/Nov 8 USAH 2 for 2 challenge (U8 division) update
 - James Ewald is lead contact with Diane providing assistance with advertising/communication. Currently recruiting on-ice volunteers. Diane approached Chad Parrish regarding Coyote player involvement with on-ice sessions and he was in favor. Diane to follow-up with John and Wendy regarding Coyote player involvement for those events
 - **Motion was made by Kevin Taheri to provide the Girls Try Hockey for Free event with \$50 for an ice cream social following the on-ice session. Stephanie Means seconded the motion, and it passed.**
 - WAHA meeting update
 - Diane, Dave, and James E. participated in the WAHA meeting conference call on August 26.
 - WAHL rules submissions discussed and included in the July 2014 minutes were voted on during the meeting and two of three proposed rule changes passed (score difference rule and Appeal board), but the proposed rule regarding elimination of ties during regular season was defeated. There is controversy over this ruling, as it was understood that WAHA must approve the proposed WAHL rules changes. However, there is no indication of such requirement in the policies for either WAHA or WAHL. Updates will be provided regarding this as received.
 - CAHC's motion requesting that other Wyoming teams have the right to challenge Team Wyoming at any division to represent Wyoming at Nationals was defeated. Team Wyoming will represent Wyoming at Nationals at the Girls, Bantam, and U16 levels this season, but they will not be sending a Team Wyoming U18 team at the time of the meeting. A motion was passed for the 2014-2015 season allowing other Wyoming teams to declare a U18 Tier 2 team with the intent to represent Wyoming at Nationals. The intent to declare a U18 Tier 2 team must be submitted to the WAHA Development Director prior to December 1. If more than one Wyoming team is interested in attending Nationals at this level, a three game play-off, organized by the WAHA Development Director with all associated costs paid by the participating teams, will determine which team will represent Wyoming at Nationals at the U18 Tier 2 level.
 - WAHA elections-Executive remains as per last season.

- Tom Keegan (WAHA Risk Management) indicated that the cost of biannual background screening will be reduced from \$15 to \$10 starting this season.
 - Safe Sport update- Every Club is required to appoint a Safe Sport Coordinator. Debi Collins has agreed to continue with this role.
 - Casper Coyotes-
 - Wendy had requested permission from BLu that the Coyotes be able to put a Coyotes decal on the shared office door. CAHC is allowed the same privilege and Diane will research options for a CAHC decal.
 - Coyotes Development Director-the Executive was approached to consider meeting with the Coyotes Development Director to discuss opportunities for clinics, etc. Diane to invite the Development Director to the next Coaching committee meeting.
 - Meeting scheduled with Wendy-Diane will meet with Wendy September 10 to discuss Coyotes \$1/ticket donation to CAHC; coordination of U8 A/B scrimmage play during intermissions on Sunday Coyote games and free admission to game for player and accompanying parent; Coyote player involvement with Try Hockey for Free days, shared office space concerns/issues, etc.
 - Photographer update-Angie has secured a photographer for photos to be scheduled for the first week of November during practices. Angie will continue to coordinate the photo days through the Member Relations Committee.
- Treasurer's Report
 - The financial reports were reviewed and will be filed for audit.

Reports of Standing Committees

- Coaches (presented by Jim Wetzel)
 - WAHL teams, Travel Tournament teams, and U18 tier 2 team declarations
 - Squirt-1 WAHL/Travel tournament team
 - Pee Wee-1 WAHL/Travel tournament team
 - Bantam-2 WAHL teams, 1 Travel tournament team
 - Girls - 1 WAHL team
 - Midget-2 WAHL teams, U18 Tier 2 team, U16 team
 - **Jim Wetzel moved to accept the WAHL team declarations as presented. James Bardgett seconded the motion, and it passed.**
 - Coaching assignments-assignments yet to be determined will be decided after tryouts; previous assignments have been posted on the website
 - House team format for Pee Wees - Coaching committee will discuss the format and make a recommendation prior to season start.
 - Student/coaching clinics - Dave Solko confirmed that Wade Olson is willing to facilitate the Student coaching clinic and that a date will be set sometime in October/November.
 - Coordinator's wish list - Coordinators to continue to draft wish list.
 - Consider motion for goalie practice up-Discussion regarding how this worked last year and the need to continue providing opportunities for goalie development.
 - **Jim Wetzel moved to promote goalie development younger goalies may practice/skate up with the next higher division at no extra cost to the goalie. All opportunities for younger goalies to practice up will be at the discretion and coordination of the respective Coaching coordinator. Heather Cook seconded the motion, and it passed.**
- Discipline-no report
- Member Relations (presented by Angie Donelan)
 - Handbook update-meeting set for September 24 to review/update Handbook

- Volunteers-a list is being compiled from the online registration volunteer sign up page to start recruiting volunteers for Open registration, Club roles (Age reps, Team managers), events, etc.
- Parent meeting planning- to be held the first week of practices.
- Ice Scheduling and Special Events (presented by Jolene Whitley)
 - Open registration (open skate volunteers) & swap September 13 -volunteers needed
 - Regular season practice schedule and tournament schedule
 - Tryout schedule-same amount of slots and approximate times per the City of Casper ice schedule.
 - **Jim Wetzel moved to accept the regular practice schedule, tournament schedule, and tryout schedule as presented. Heather Cook seconded the motion, and it passed.**
 - Gilmour camp update
 - Schedule -schedule will be determined based on registrations received.
 - WAHL scheduling meeting-Diane, Jolene, and Stephanie will be attending the meeting on September 20 in Douglas.
- Scholarship-no report as absent
 - Committee to consider moving deadline up to March 1 and a max amount of DL scholarship per player at next meeting.
- Finance (presented by Stephanie Means)
 - Sponsorship update-there are a few sponsors whose sponsorships are still outstanding and invoices will be sent again next week. New sponsors are still being approached.
 - Closure of Bank of the West account-the monies from previous Goalkeepers accounts have been transferred to the CAHC Hilltop accounts.
 - Investment planning-committee will research options for consolidating the investment accounts, and possibly changing to investments with greater earnings potential.
 - In-kind ice and Referee Assistance application has been submitted.
 - Sponsor dasher replacement-the city staff accidentally damaged a dasher, which is in the process of being replaced. The respective sponsors have been made aware.
- Communications
 - Open registration advertising-billboard, Star Tribune and trib.com ads, Town Crier news item submitted.
 - Division/team Facebook pages-The USA Hockey Safe Sport program discusses the use of Facebook by teams/divisions and has vague guidelines for such media usage. Some CAHC teams/divisions have a designated Facebook page already in place. Need for a policy regarding monitoring (i.e. Communications chair need to be a friend of all CAHC associated team/division Facebook pages).
 - Bylaw/Policy committee to review this issue and draft a policy regarding guidelines for team/division Facebook pages.
- Bylaw/Policy (presented by Kevin Taheri)
 - Policy document revisions
 - **Kevin Taheri distributed the proposed revisions to the policy document prior to the meeting and moved to accept the revisions. There were no objections to the proposed policy changes and so the motion by unanimous consent.**
- Community Outreach
 - Clean up day update September 27-James B will be at Mike Lansing field by 8am, participants should arrive by 9am. City will provide gloves/glasses – encourage participants to bring their own. Coyotes will have some players to volunteer. CAHC needs to recruit players and parents to attend event. Stephanie Means to email info out to membership. Volunteer registration form must be completed to participate.

- Fundraising & Equipment
 - Football Frenzy update- 901 tickets entered to date with a profit showing of \$7520
 - Swap planning- Friday, September 12 5:30-8:30pm
 - Trophy case clean out scheduled for September 5 (Angie and Diane);
 - Equipment order-Jerseys are in at Bush-Wells and are scheduled to be in production next week with an anticipated production time of two days (per Kirk).
 - Equipment inventory to be done next week.
 - Profit margin for souvenir sales yet to be determined as well as item sale prices.
 - Wreaths have been ordered (2200) from Calvert Ranch Wreaths with tentative date of delivery November 15.
 - **Jim Wetzel moved to increase the wreath sale price to \$25 each, with a \$5 credit allocated to a players account for every wreath sold by that player. James Bardgett seconded the motion, and it passed.**
 - Av's raffle-Committee proposes to proceed with another raffle.
 - 1st prize-four tickets to an Av's game and a \$500; 2nd prize \$500 and an Av's item; 3rd prize \$250 and an Av's item; 4th prize \$100 and an Av's item. Tickets would be for a game later in the season. Per Jolene W, Charlie Shopp has agreed to coordinate this raffle.
 - **Jim Wetzel moved to proceed with the Av's raffle with a \$5 credit allocated to a players account for every ticket sold by that player. Kevin Taheri seconded the motion, and it passed.**
 - Equipment room-Diane discussed the poor lighting issue in the Equipment room with BLu. The lighting fixture will be replaced at City's expense and if lighting is still not sufficient, a second fixture could be added.

Reports of Appointed Roles

- Referee-in-Chief
 - Mentorship program update Roger provided an overview of the USA Hockey Officials mentorship program. Mentors to observe new referee, on ice/during game for 1-2 games and then provide feedback and re-evaluate as needed throughout the year. Budget and policies need to be followed. The mentorship program will be discussed at the Referee clinic. Mentors will be Roger Burns, Mark Watson, and Wade Middleton.
 - **A motion was made by Heather Cook to pay mentors the game level rate. Kevin Taheri seconded the motion, and the motion passed without discussion.**
 - Concern was expressed regarding scheduling of referees due to last year's inconsistency problems. A better system needs to be put in place to ensure games have appropriate referees. Roger B, Referee in chief, assigned the following persons to schedule referees:
 - Bill Liska – Peewees, Squirts, and U8s
 - Wade Middleton – Girls and Bantams
 - Troy Williamson - Midgets
 - Survey for coaches regarding game officials- Roger created a Referee Evaluation form to be completed by coaches post game to provide feedback for officiating.
- Registrar- no report as absent

Unfinished Business

New Business

- Next meeting: October 2 at 6:30pm in the Casper Ice Arena skybox.

Adjournment: Meeting was adjourned at 8:42pm.