

**Casper Amateur Hockey Club
Board of Directors meeting
Thursday, December 3, 2015**

Call to Order: 6:33pm by Diane Berg

CIA Skybox

Attendance: Diane Berg, Ben Matilla, Kevin Taheri, Mike Thomas, Jim Wetzel, Stuart Youmans, Jolene Whitley, James Ewald, Dave Solko.

Absent: Steve Freil, Allen Jennings, Darin Myers, Debi Collins, Roger Burns,

Approval of November minutes: The November minutes were distributed prior to the meeting. There were no objections to the minutes, and they were approved by unanimous consent.

Reports of Officers

- President's Report
 - USA Hockey memberships, SafeSport training, and background screening to be done by Board members ASAP.
 - Codes of Conduct and Conflict of Interest Statement-to be signed by all board members, coaches and volunteers and handed into CAHC President.
 - Letters received regarding fee waivers due to injury
 - Letter and supporting medical documentation received regarding Ronan Joppru (broken leg) requesting fee waiver for Pee Wee travel tournament to Rapid City.
 - Motion: Jim Wetzel moved to waive the Travel team assessment fees for the Rapid City tournament for Ronan Joppru. Mike Thomas seconded the motion and it passed.
 - Letter and supporting medical documentation received regarding Tyler Wieser (shoulder surgery) requesting appropriate adjustment of WAHL and Travel team fees to reflect participation to November 22, 2015 as he is unable to participate for the remainder of the season.
 - Motion: Ben Matilla moved to waive the appropriate WAHL and Travel team assessment fees following November 22, 2015 for Tyler Wieser. Stuart Youmans seconded the motion and it passed.
 - Letter and supporting documentation received regarding Tyler Whitley (facial laceration) requesting fee waiver for 18UA travel tournament to Rapid City.
 - Motion: Stuart Youmans moved to waive the Travel team assessment fees for the Rapid City tournament for Tyler Whitley. Kevin Taheri seconded the motion and it passed.
 - John Ambrefe (Coyotes Head Coach) requested the use of the Casper Oilers logo to be put on clothing and sold through the J & M Shop in time for Christmas shopping. It was communicated that the logo would be added to hoodies, shirts, etc., in addition to the Coyotes logo as a promotion for "Casper Hockey". No details regarding profit sharing were disclosed. It was communicated that the board would need to make a decision at the December meeting.
 - Motion: Stuart Youmans moved to not proceed in sharing the Casper Oilers Logo. Mike Thomas seconded the motion and it passed.
- Treasurer's Report-none
 - Statements of Income, Balance Sheets and Profit & Loss Budget vs Actual were distributed by email for review.
 - Time was given to allow board members time to review the treasurer's report. No motion was issued at this time.

Reports of Standing Committees

- Coaches
 - Coaching certification requirements need to be complete by December 1
 - Coaching clinic Level 1
 - Request from Douglas Youth Hockey Association-phone call received by President asking for email to be sent to 8U CD and Squirt families about the opportunity to skate up to play in WAHL on their Squirt and Pee Wee respectively as their registration numbers are low. After discussion it was decided that Diane would send out the information via Pointstreak to all eligible players.
 - Off ice Warm up activity at CIA protocol-CIA Manager sent the protocol to be reviewed and recommendations to be provided.
- Discipline
 - Committee met recently with HS player and his parents regarding a Match penalty he received. Player was suspended from all CAHC activities for a two week period.

- Ice Scheduling and Special Events
 - Extravaganza-working on finalizing guest speaker.
 - Motion: Jolene Whitley moved to provide a deposit payment not to exceed \$7500 for the guest speaker once contract details are finalized and acceptable to the Extravaganza committee. Kevin Taheri seconded the motion and it passed.
- Scholarship-no report
- Finance
 - Bookkeeper position-successful candidate is Lois Lund. Training to start next week.
 - Motion: Mike Thomas moved to allow for the purchase of a small safe for the club to be used for petty cash, and the purchase of wheeled shelving unit for the coaches office not to exceed \$200. Ben Matilla seconded the motion and it passed.
- Communications-no report
 - Star Tribune grant received for 50” promotional advertising space.
- Bylaw/Policy-no report
- Community Outreach-no report
- Fundraising & Equipment
 - Fundraisers
 - Av’s raffle-main prize donated. Planning in the works.
 - Av’s program sales-December 31 game vs. Blackhawks. Volunteers arranged.
 - Wreaths-1572 distributed and an additional 40 for sponsors. 188 left to be sold.
 - Gift cards-ShopwithScrip first order completed with two families participating.

Reports of Appointed Roles

- Referee-in-Chief
- Registrar- 202 registrants to date.
- Pointstreak rep-no report

Unfinished Business-none

New Business

- Flowers sent to the Wold family.
- Next meeting January 7, 6:30pm CIA skybox.

Adjournment: Meeting was adjourned at 7:52pm by Diane Berg.