

**Casper Amateur Hockey Club
Board of Directors meeting
Thursday, February 5, 2015**

Call to Order: 6:41pm

Attendance: James Bardgett, Diane Berg, Angie Donelan, Stephanie Means, Kevin Taheri, Mike Thomas, Jolene Whitley, James Ewald.

Absent: Jim Wetzel, Dave Solko, Steve Freel, Heather Cook, Debi Collins, Darin Myers, Roger Burns

Approval of January minutes: The January minutes were distributed prior to the meeting. There were no objections to the minutes, and they were approved by unanimous consent.

Reports of Officers

- President's Report
 - Casper Events Center/CIA update
 - CEC-ice has been removed and apparently will not be installed again until next fall. Discussion was had regarding numerous attempts at scheduling a meeting with CEC staff have failed. Consensus was to contact other user groups to discuss needs for next season.
 - CIA-Ice scheduling to propose dates of interest.
- Treasurer's Report
 - The financial reports were reviewed and will be filed for audit.
 - Fundraising revenue is significantly lower than budgeted. Discussion regarding how to encourage membership to participate with fundraisers, as few actually participate.
 - Board to consider adopting a fundraising commitment policy.
 - Finance committee to draft an actual cost of registration per player (costs currently offset by Club fundraising) and circulate the information to the Club, highlighting the importance of Club fundraisers to help offset operational costs, which allows registration fees to remain low.
 - WAHL and Travel assessment posted to accounts and deadline February 1, 2015. There are several families who are working on payment plans, and there are a few skaters who are ineligible to participate at this time due to outstanding accounts. Estimations for year-end assessments are currently being calculated.
 - Secretary of State filed (due February 1, 2015).
 - Request for refund of registration fees. Decision regarding request was deferred until March meeting. Mike to provide clarification at that time regarding player participation.

Reports of Standing Committees

- Coaches
 - Coaching certification-non-compliance. Majority of coaches have completed certification requirements. Those who have not are no longer eligible to participate as coaching staff. President has requested that WAHA allow CAHC to add another CEP Instructor to our group to assist in providing coaching clinics.
 - Coaching committee meeting summary-discussed season status and Coaching Coordinator evaluations. The committee will be working on a Club coaching plan for next season.
- Discipline
 - Committee will meet next week with a parent regarding a Parent Code of Conduct issue.
 - Deadline for appeal with previously reported Squirt incident has passed. No further action is required.
- Member Relations
 - No report
- Ice Scheduling and Special Events
 - Tournaments- Girls State Finals February 20-22. U8 Travel tournament February 27-29.
 - Senior Night-will be held at Hockey for the Hungry event. Kevin and Dave to follow up with Senior Night activities.
 - Fun Night-scheduled for Tuesday, March 17.
 - Food- Pizza (Jolene), Pop, desserts/salads & side dishes (families)
 - Coaches for on-ice session-James E
 - Volunteers-recruit to assist with jersey return (second date to be scheduled after Hockey for the Hungry event).
 - Extravaganza-set for April 18 at the Ramkota. Guest speaker: Blake Geofrrion. On-ice activity scheduled for Friday, April 17 5-7pm. Nominations for the Hockey Hall of Fame and the Brownlow Award are being considered. Nominations to be sent to Kevin.

- Scholarship
 - No report
 - Jolene to email scholarship applications to Seniors (11).
 - Committee to meet to determine remaining scholarship funds allocation.
- Finance
 - Investment planning –Scott Brownell & Tuke Burgess (Merrill Lynch) presentation.
 - Presented an overview of their services. Recommended the CAHC Board of Directors discuss long and short-term goals (“buckets”-rainy day, paid coaching, travel funds, equipment replacement), amount of appropriate liquid funds, level of risk willing to take, etc. Once determined, Board should vote to approve these goals to use as guidelines for both present and future endeavors. The Finance committee will meet with them once board members have decided on goals.
 - Finance committee to review status of Morgan Stanley and BancWest investments. Stephanie to determine signers of those accounts.
- Communications
 - Billboard advertising for Open Registration Day September 12 (to avoid UW vs AF game Sept 6)
- Bylaw/Policy
 - Lettering-Jolene distributed a document from Cheyenne Capitals regarding their criteria for Lettering in Ice Hockey. The consensus following discussion of the document details was to inquire about the possibility of lettering. Jolene to approach Kelly Walsh Athletic Director to see if lettering is a possibility for CAHC players.
- Community Outreach
 - Hockey for Hungry event March 19-planning underway/ongoing.
- Fundraising & Equipment
 - Boathouse Sports apparel-online store reopened until February 9.

Reports of Appointed Roles

- Referee-in-Chief-mentorship program update. No report.
- Registrar-1 new registration last meeting
- Pointstreak rep-no report

Unfinished Business

- none

New Business

- Requests: New heater for score box area requested as switch broken on current one. Stephanie offered to donate one. Mini-fridge requested for use in the Hospitality room and to be kept in equipment room when not in use. Consensus of the group was to continue using the CIA fridge for items that require refrigeration for overnight storage during tournaments.
- AGM-Nominating committee needed for upcoming AGM elections: Mike, Stephanie and Angie volunteered.
- Next meeting: Thursday, March 5 at 6:30pm in the CIA skybox.

Adjournment: Meeting was adjourned at 9:18pm.