

**Casper Amateur Hockey Club
Board of Directors meeting
Thursday August 6, 2015**

Call to Order: 6:35pm

CIA Skybox

Attendance: Diane Berg, Heather Cook, Allen Jennings, Ben Matilla, Stephanie Means, Darin Myers, Kevin Taheri, Mike Thomas, Jim Wetzel, Stuart Youmans, James Ewald, Dave Solko
Absent: Steve Freel, Jolene Whitley, Debi Collins, Roger Burns

Approval of July minutes: The July minutes were distributed prior to the meeting. There were no objections to the minutes, and they were approved by unanimous consent.

Reports of Officers

- President's Report
 - Back to School Bash Sat. August 22 9am-1pm at Central Wyoming Boys and Girls Club-Kevin Taheri will manage the booth. Informational flyers will be distributed.
 - WAHA Cross Ice Dividers grant application submitted. Response received from WAHA President that application was received.
 - Coyotes-CAHC was requested to participate in intermission events at the CEC, and for the Midgets to participate in the Developmental tournament over Thanksgiving. CAHC is unable to participate in these events as they are non-USA Hockey sanctioned.
 - Internet-CIA will not provide Internet service. Quotes for installation (\$99) and service (\$69.99/month first year and \$79.99/month) following received from Charter (service provider for CRC). Awaiting site survey to confirm installation cost of \$99 and location of install prior to proceeding.
 - USA Hockey memberships, SafeSport training, and background screening to be done by Board members by September 15.
 - CAHC informational sessions for new families to hockey to be held August 13, 18, 31 in CIA skybox. Advertised in Town Crier, on CAHC Facebook and on website. Squirt divisional meeting to be held August 13.
 - Request for player skate up. Email received from 8U player parent requesting consideration for their player to register with Squirts and attend Squirt evaluations. Discussion regarding CAHC policy and that USA Hockey does not encourage move ups or skate ups at the developmental levels. USA Hockey guidelines recommend that players who are considered for skate up be in the top 25% of the skaters in the higher divisional level regarding skill level and performance. Consensus was that this skater does not meet the recommendations and the request is not supported by USA Hockey guidelines or CAHC policy.
 - **Motion: Darin Myers moved to deny the 8U player skate up/move up request. Kevin Taheri seconded the motion and it passed.**
 - CCYHA Preseason Camp August 24-27 flyer received and reviewed.
- Treasurer's Report
 - The financial reports were reviewed and will be filed for audit.
 - **Motion: Stephanie Means moved to accept the Treasurer's report as distributed. Mike Thomas seconded the motion and it passed.**

Reports of Standing Committees

- Coaches
 - Club Strategic planning meeting to be set.
 - WAHL Team declarations need to be determined prior to September 3 meeting. WAHL Scheduling meeting has been set for September 26 at 1pm, location TBA.
 - Communication with coaches regarding new CAHC policy for coaching requirements to be completed by December 1.
 - Wish lists:
 - Two sets small nets (1 new set and 1 replacement set)
 - 3 shoot tutors (1 small and 2 regular size)
 - Pinnies (Bantams)
 - 2 filing cabinets for Coaching office
 - Video camera

- Discipline-no report
- Ice Scheduling and Special Events
 - Girls Try Hockey for Free day August 15 hosted by Lady Oilers
 - Tournament dates 2015-2016 season-revised schedule distributed prior to the meeting (Pee Wee tournament moved up one weekend as CFSC show moved to CEC). Tournament applications have been circulated.
 - CAHC regular season practice and CAHC tryout schedule distributed prior to the meeting. Discussion regarding the Monday 4pm time slot and the challenge players will have to get to the rink and be ready for practice start. Diane explained that the CIA Manager had extended the CSS time slots and moved the start time of those lessons back 15 minutes which moved the CAHC time slot to a 4pm start time. She expressed the same concerns to the CIA Manager at the time.
 - **Motion: Kevin Taheri moved to accept the CAHC regular practice schedule as it stands with the exception to review the possibility of alternative early morning practice time to replace the HS/Midget 4pm time slot or shifting of the schedule forward 15 minutes. Stephanie Means seconded the motion and it passed. Jim Wetzel moved to accept the CAHC tryout schedule as distributed. Darin Myers seconded the motion and it passed.**
 - Additional CEC practices-there are some Tuesdays to consider during the season and possibly some additional time around Coyote games. Confirmed with CEC that we will need a two (2) weeks confirmation/cancellation deadline.
 - 2 & 2 Challenge: 8U November 7, Girls October 10. Two coaches have expressed interest in leading the sessions.
 - **Motion: Stephanie Means moved to proceed with the 2 & 2 Challenge dates based on volunteer and ice availability. Mike Thomas seconded the motion and it passed.**
 - Camp-Robby Glantz. Diane explained that despite several requests to receive a quote in print, Robby Glantz has not provided one. He will only discuss costs over the phone and the best quote received is “somewhere between \$6000-7000”, which would be in addition to ice time. He also wants to host the camp Thursday night to Saturday morning, which would impact the regular practice schedule on the Thursday night. The Board decided previously that if a camp were to be held, the Club would not cover the costs and there would be a participant fee. With no concrete quote, setting a participant fee is a challenge as the Board does not wish to incur costs with this opportunity.
 - **Motion: Jim Wetzel moved to not proceed with the Robby Glantz camp considering the lack of firm quote. Ben Mattila seconded the motion and it passed. Diane to email Robby Glantz and inform him of the Board’s decision.**
- Scholarship
 - Scholarship recipients contacted regarding request information on where scholarship monies need to be sent. Stephanie is finalizing the details.
- Finance
 - Sponsorships being finalized.
 - Community Promotions Grant submitted June 11.
 - Bookkeeper
 - Plan for external Bookkeeper/Registrar recruitment and determination of job duties
 - Account credit to Stephanie Means for bookkeeping:
 - **Motion: Jim Wetzel moved that Stephanie Means’ children not be billed for registration fees and other hockey expenses up to \$1500 per year, in exchange for her doing the Clubs bookkeeping. Mike Thomas seconded the motion and it passed.**
 - Budget 2015-2016-document was distributed prior to the meeting. Budget details were reviewed.
 - **Motion: Stephanie Means moved to approve the 2015-2016 proposed budget with corrections to remove the budgeted camp expense. Kevin Taheri seconded the motion and it passed.**
 - Signature cards-New Executive members need to be added to the CAHC account signature cards at Hilltop Branch (Main office). Minutes need to reflect board approval for this to be completed.
 - **Motion: Stephanie Means moved change the signature cards at Hilltop National Bank for the CAHC’s Operating savings, Regular savings, and Scholarship savings accounts to reflect the 2015-2016 CAHC Board of Directors Executive: Diane Berg, President; Mike Thomas, Vice President; Stephanie Means, Treasurer; and Heather Cook, Secretary. Kevin Taheri seconded the motion and it passed.**
- Communications
 - Volunteer Report-contact information for volunteers interested in participating on committees will be sent to the Committee Chairpersons.
- Bylaw/Policy

- Committees & Appointed Roles document distributed prior to the meeting with proposed changes.
 - **Motion: Jim Wetzel moved to accept the proposed changes to the Committees & Appointed Roles document as distributed. Kevin Taheri seconded the motion and it passed.**
 - Business Policy Manual document was distributed prior to the meeting. This manual was drafted to comply with W9.
 - **Motion: Jim Wetzel moved to accept the proposed Business Policy manual document as distributed. Kevin Taheri seconded the motion and it passed.**
 - Code of Conduct Coach, Official, Employee & Volunteer document distributed prior to the meeting.
 - **Motion: Kevin Taheri moved to accept the proposed changes to the Code of Conduct Coach, Official, Employee & Volunteer document as distributed. Jim Wetzel seconded the motion and it passed.**
 - Policy manual revisions regarding wording pertaining to fundraising, sponsorships, and donations distributed previously.
 - **Motion: Mike Thomas moved to accept the proposed changes to the Policy manual as distributed. Stuart Youmans seconded the motion and it passed.**
- Community Outreach-no report
 - Fundraising & Equipment
 - Jersey replacements-order received and currently being numbered/logoed. Only those jerseys needing replacement were ordered following discussion at previous meetings.
 - Black Midget jerseys. There are only five (5) players who are registered for the High School division who own the third black jersey.
 - **Motion: Jim Wetzel moved to discontinue use of the red jersey at the High School division. Kevin Taheri seconded the motion and it passed with six votes for and three against.**
 - Equipment swap set up September 11th 6-8pm/Swap sale and Gear Up day September 12 8am-12pm-Volunteers needed.
 - Fundraisers
 - Football Frenzy fundraiser currently undergoing with just over 1000 tickets out.
 - Mabel's Labels online fundraiser-Club gets 20% of sales
 - Amazon Smile online fundraiser-Club gets .5% of eligible purchases
 - Av's raffle-main prize donated. Planning in the works.
 - Av's program sales-December 31 game vs. Blackhawks
 - Wreaths-ordered and to be delivered mid November
 - Schwan's online fundraiser-Stephanie to contact regarding current account and ability to change/close/re-open account in CAHC name only.
 - Online store Bush-Wells- basic apparel ready
 - Casper Lady Oilers logo revised from last discussion. The Lady Oilers logo was previously discussed, but the option presented did not meet Board approval. The logo was revised following suggestions from that discussion and new, revised logo was presented.
 - **Motion: Stuart Youmans to proceed with Casper Lady Oilers logo to be used and offered only on clothing apparel and only on a Bush-Wells online store. Jim Wetzel seconded the motion and it passed.**
 - Bauer mid weight warm-up to be considered. Several past discussions led to the presentation of a new warm up option. Comments received from players suggested that a familiar brand is preferred and a hockey related brand is ideal. Team series warm ups through a brand like Bauer are typically more plain in style and have a approximate four- five year time frame before a new style is introduced.
 - **Motion: Stuart Youmans moved to proceed with warm up to be offered on Bush-Wells online store. Plan to transition to the Bauer warm up for 2016-2017 season. Mike Thomas seconded the motion and it passed.**
 - **Jim Wetzel moved that players on a WAHL/Travel tournament team will be required to wear a Casper Oilers jacket (Kobe brand, Boathouse brand, or Bauer brand) and black wind pant for the 2015-2016 season. Stuart Youmans seconded the motion and it passed.**
 - CCM/Reebox socks. Several requests were received for the Club to consider the use of performance socks rather than the knit type used in the past. Pictures/details of the socks were distributed prior to the meeting and samples of the red and white socks were available at the board meeting for members to

review. Those who have had these types of socks have commented that they have held up better than the knit version.

- **Motion: Kevin Taheri moved that the Club proceed with the performance sock requirement for those players playing on a WAHL/Travel Tournament team. Stuart Youmans seconded the motion and it passed.**

Reports of Appointed Roles

- Referee-in-Chief
 - Referee Clinic scheduled for September 13 from 8am-12pm. Billy Liska to handle USAH online registration component.
- Registrar- 126 registrants to date.
- Pointstreak rep-no report

Unfinished Business

- Sportsmanship trophy (memorial donations)-Gail Bowman is going to discuss the opportunity with her boys on what they would like to do to honor Dennis with the funds donated to CAHC in his memory.

New Business

- Jim Wetzel requested that the Board consider showing support towards the Marijuana Awareness Campaign currently promoted by the Wyoming Association of Sheriffs and Chiefs of Police (WASCOP).
 - **Motion: Darin Myers moved that the board accepts the request and that the CAHC President sign the Statement of Support for the Marijuana Awareness campaign. Kevin Taheri seconded the motion and it passed. Jim to provide the document to Diane to sign.**
- Next meeting September 3, 6:30pm CIA skybox.

Adjournment: Meeting was adjourned at 9:41pm.